

The VILLANOVAN

The official student newspaper of Villanova University since 1916

APPLICATION FOR BUSINESS STAFF

Dear applicant,

Thank you for your desire to become a part of the 94-year tradition that is *The Villanovan*. Whether you are interested in becoming a staff reporter, photographer, graphic designer or member of our business team, being a part of your college newspaper is a learning experience unlike any that can be found in the classroom. The benefits of working on our weekly publication are many and varied—from the ability to expand your portfolio and hone your writing and communication skills to the opportunity to earn a larger leadership role within the organization.

Know that while you put time into applying for a position on staff, the editorial board will also put significant time into evaluating your abilities and will do its best to place you in a position where your skills will be best utilized.

As part of our business staff, you will have the opportunity to be involved in the day-to-day activity of a real firm, engaging with both local and national companies, subscribers and advertisers. We welcome business staff applicants of all skill and ability levels and will train those who show a true time commitment. Please submit a one (1) page resume indicating any experience relevant to the positions listed below.

Please e-mail your completed application to apply@villanovan.com or deliver to *The Villanovan* office in 201 Dougherty Hall. You will be notified with a decision within three weeks of submitting your application.

Sincerely,

The Villanovan Editorial Board 2010

Name: _____

Graduation Year: _____

Cell phone #: _____

E-mail: _____

College/Major: _____

Please indicate your department preference (please list order with “1” being most desired section and “4” being the least desired, and be sure to fill in all of the blanks).

____ Ad Sales ____ Subscriptions Sales ____ Billing/ Finance ____ Ad Management/Design

Please complete the following on a separate page:

1. Please describe any previous experience (coursework, internships, jobs, etc.) and how it will relate to a position on our business staff.

2. What other responsibilities will you have this semester?

3. Please attach your resume to your application.